

Boone County Board of Commissioners Minutes
March 4, 2019
Connie Lamar Meeting Room
Boone County Government Building

Commissioners Present: Jeff Wolfe, Donnie Lawson, and Tom Santelli

Commissioners Absent:

Staff Attending: Bob Clutter (County Attorney) and Kaylee Jessie (Administrative Assistant)

Board President Jeff Wolfe opened the meeting at 8:58 am with the pledge of allegiance.

Approval of Minutes for February 19, 2019 (Regular Meeting):

Commissioner Tom Santelli made a motion to approve the minutes for the February 19, 2019 meeting. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Legal Issues:

Attorney Bob Clutter presented the following item:

1. Maintenance Bonds for Harvest Park Section 4
 - Surface Drains in Swales in the amount of \$3,633.00
 - Storm Sewers in the amount of \$17,425.00

TOTALING: \$21,058.00

Commissioner Tom Santelli made a motion to approve the acceptance of Maintenance Bonds for Harvest Park Section 4. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

2. Energy Contract for 2019 with Co-Alliance for acceptance.
 - 87 E10 / 57,000 gal at \$1.97 per gallon
 - PDR / \$43,000 gal at \$2.35 per gallon
 - PDX / 32,000 gal at \$2.35 per gallon

Commissioner Donnie Lawson made a motion to approve the Energy Contract with Co-Alliance. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

3. Policy and Procedures for Boone County Senior Services regarding the Transit Grant that was drafted by the County Auditor for acceptance.

Commissioner Tom Santelli made a motion to approve the Policy and Procedures for Transit Grant. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

4. In September of 2018, the Commissioners entered into an agreement with Impact for the "Manage Printer Services" subject to Attorney Bob Clutter's revisions. It was not until last week when their leasing company made contacted objecting to the revisions. Impact now uses a new leasing agent for services. The documents presented today, *Delivery and Acceptance Certificate* and *Addendum to Total Image Management Agreement*, reflect the changes of the new leasing agent.

Commissioner Donnie Lawson made a motion to approve the Impact documents. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

5. An agreement with Ford adding five (5) vehicles to the County's Extended Service Plan. Commissioner Donnie Lawson made a motion to approve the Ford Extended Service Plan Agreement. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

In the Matter of Bid Opening for Project 2019-01 Parking Lot Resurfacing Highway Department:

*****Bid opening began at 9:05 a.m.*****

1. **Bidder's Name:** Midwest Paving
Date Received: March 4, 2019 at 8:17 a.m.
Bid Amount: \$61,613.00
Total of Base Bid Plus All Alternates: \$96,688.50
2. **Bidder's Name:** Harding Group
Date Received: March 4, 2019 at 8:13 a.m.
Bid Amount: \$64,322.00
Total of Base Bid Plus All Alternates: \$109,869.00
3. **Bidder's Name:** Calumet
Date Received: March 4, 2019 at 8:05 a.m.
Bid Amount: \$61,387.00
Total of Base Bid Plus All Alternates: \$105,000.00
4. **Bidder's Name:** Grady Brothers, INC.
Date Received: March 1, 2019 at 2:35 p.m.
Bid Amount: \$53,499.80
Total of Base Bid Plus All Alternates: \$95,000.00
5. **Bidder's Name:** Baumgartner & Company
Date Received: March 4, 2019 at 8:13 a.m.
Bid Amount: \$53,952.80
Total of Base Bid Plus All Alternates: \$92,642.55

Commissioner Tom Santelli made a motion to take bids under advisement.
Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Jail Body Scanner Lease Contract – Michael Nielsen:

Michael Nielsen, the Sheriff, requested the support for a body scanner inside the Boone County Jail. Our jail is no different than any jail across the state or across the country. There are drugs that get smuggled into the facility. When he became Sheriff, one of the things the Sheriff's Department did was put an end to all contact visits. Now the only way to visit an inmate is through video visitation. This has significantly reduced the number of illegal drugs that entered the facility but has not eliminated it entirely. There are drugs still coming in from people being arrested and/or transported. An enforcement K9 has been repurposed to help monitor inside the jail facility. That has also been very productive, but not always 100% accurate. The Sheriff's Department has looked at several different companies and compared prices for body scanners. A recommendation for a four-year lease with Government Capital Corporation in the amount of \$137,984.60 with financing was made by the department. DOC funds the county roughly \$170,000 to house inmates a year. The County Council also approved \$50,000 for this year's budget to be applied towards this project.

Commissioner Tom Santelli made a motion to approve the body scanner lease contract.
Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Vacation Benefits Policy – Dennis Dunlap:

Commissioner Jeff Wolfe presented the amended vacation benefits policy for the employee handbook. There were some employees under certain circumstances that would not qualify for vacation for 23 months due to the language, which the Commissioners did not think that was fair. New employees will now accrue a certain amount of vacation days based on their term of employment.

Commissioner Tom Santelli made a motion to approve the vacation benefits policy.
Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of 2019 GUTS Print & Mail Agreement – Debbie Ottinger:

Attorney Bob Clutter presented the 2019 GUTS Print and Mail Agreement for the Treasurer's Office. There is an existing agreement with GUTS, also known as the Lockbox Agreement. This is for GUTS to design, develop, and obtain the approval from DLGF for the County's tax forms that are mailed out by the Treasurer's Office and assist in processing them. The total cost is \$7,500 per billing year for a three-year agreement.

Commissioner Donnie Lawson made a motion to approve the 2019 GUTS Print & Mail Agreement.
Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

In the Matter of Memorandum of Understanding Between Town of Zionsville, IN Regarding Library

Appointments: Commissioner Jeff Wolfe presented the memorandum of understanding between the Town of Zionsville regarding the Hussey-Mayfield Memorial Library Board Appointment. When the Town of Zionsville reorganized, their appointment to the Library Board was removed by state statute. The Commissioners have always believed it is important that the city the entity resides in has some say on who is appointed to the board. This memorandum of understanding will be between the Commissioners and the Town of Zionsville should everyone agree to allow Zionsville to make recommendations to the Commissioners for a board appointment, until such a time when the state legislature addresses whether they are going to change the appointment back to the Town of Zionsville.

Commissioner Tom Santelli made a motion to approve the memorandum of understanding subject to all parties approving. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the matter of Old Business:

There was none at this time.

In the Matter of Staff Reports

- a. Facility Maintenance – Mike Miller
- b. APC – Rachel Cardis
- c. IT Support – GUTS
- d. Health Department – Cindy Murphy / Josh Dickey
- e. Highway Department – Craig Parks

Craig Parks, County Engineer and Director of Highway Department presented the following items:

1. Construction in Right-of-Way Permit (201910002 / 201910003) for Boone REMC
 - a. Permit 201910002 - Fiber on existing poles at various locations
 - b. Permit 201910003 - Bore between a few poles on 200S east of 950W and 950W north of 100S

Commissioner Donnie Lawson made a motion to approve both right-of-way permits for Boone REMC.
Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

2. Road Closure Permit (201930001) for Earth Exploration to close 600S, just east of SR39, for geotechnical investigation of Bridge #161 over Grassy Branch. The road closure is scheduled for March 14th and 15th during the day. Craig has requested that they coordinate with schools to make sure they do not affect school bus routes.

Commissioner Donnie Lawson made a motion to approve the road closure permit.

Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

3. The request for the installation of a new Boone County Highway sign outside the facility for approval. The Highway Department received a quote from A&K Custom Monument Service in the amount of \$7,842.12. All cost will be paid out of the Highway Operations Fund.

Commissioner Donnie Lawson made a motion to approve the installation of a new Boone County Highway sign. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

4. An additional Task Order with CrossRoad Engineers for the inspection services for Project 2018-06 – 96th Street Curve Correction. This will be billed on an hourly basis with a fee not to exceed \$45,000.

Commissioner Tom Santelli made a motion to approve of the additional Task Order with CrossRoad Engineers. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

5. The request for a representative from the Board of Commissioners to assist with the review and scores for the responses received for Bridge 192, CR 300S over Jackson Run. The request for qualifications is on INDOT's portal now. The letters of intent are due by March 22nd. Commissioner Tom Santelli volunteered to be the Board of Commissioners representative.

Commissioner Donnie Lawson made a motion to approve Tom Santelli being the Board of Commissioners representative. Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.

Other Elected Officials:

Elise Nieshalla, County Councilor, reported that Senate Bill 623 to close the dark store loophole passed out at the Senate and is headed over to the house. She was very thankful for all the help from the Assessor's Office.

Additionally, Elise wanted to thank the Commissioners and their Assistant Kaylee Jessie for their assistance on putting together and advertising the County Coffee Hours.

In the Matter of Public Comments:

There was none at this time.

In the Matter of Document Signing:

1. Key request form for Tim Anderson, MRC Coordinator, for the Health Department.

Commissioner Donnie Lawson made a motion to approve the key request form.

Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

In the Matter of Claims presented in today's meeting

See (Appendix #2)

Commissioner Tom Santelli made a motion to approve claims as submitted.

Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Mail

See (Appendix #3) for a list of mail opened by the Commissioners on this date.

With no further business, Commissioner Tom Santelli made a motion to adjourn at 9:33 am.

Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.